



International Association for Research on  
Service-learning and Community  
Engagement

## **REQUEST FOR PROPOSALS IARSLCE ADMINISTRATIVE HOME, 2008 - 2014**

The International Association for Research on Service-Learning and Community Engagement (IARSLCE) is seeking a new administrative home. IARSLCE has a history of hosting an international research conference for seven years and publishing a peer-reviewed conference publication, and received 501(c)3 status in 2007. The organization is moving from a start-up phase to developing sustainable systems and services.

Washington Campus Compact (housed at Western Washington University) has served as the interim administrative home since June 2007, during which time they have developed organizational and fiscal management systems. Their one-year contract will end May 31, 2008. IARSLCE is now looking for a new host institution to provide administrative oversight for IARSLCE for a six-year term as specified in the IARSLCE bylaws (June 1, 2008 – May 31, 2014). Responsibilities include managing the fiscal and administrative work for the organization, and working with the Board of Directors to ensure the sustainability and viability of the organization. A senior representative from the host organization will serve as a voting member of the Board as Secretary/Treasurer for the six-year period. The host organization will sign an agreement with IARSLCE specifying the working relationship; this will be revisited annually to determine any necessary modifications. There is financial support for the work requested, but there is also an expectation that the host organization will have a vested interest in the expansion and improvement of the service-learning and community engagement research agendas across the educational spectrum and be willing to commit to ensuring that the organization and the field benefit from this effort.

The host organization will realize institutional and professional benefits by hosting IARSLCE. First, the institution will be known as the home of the organization and receive the publicity associated with serving in this capacity. It will be recognized nationally and internationally as the institution that directly supports the service-learning and community engagement research movement. The close connection with the IARSLCE Board and its committees will place the administrative home in a privileged position to learn of trends and positions in the field that may not be known immediately by other institutions. Members of the faculty and staff of the host organization will have the opportunity to be in contact with national and international researchers who are leaders in the research field, allowing for potential collaborations and projects that might not usually exist. Housing IARSLCE will add visibility and potential national and international opportunities for the institution.

A compelling reason to host IARSLCE is contained in IARSLCE's purpose and mission. It is an organization of people interested and concerned about the role of service, learning, and community engagement as a movement designed to promote improvement of the quality of life of our regions, our countries, and our world. There is no greater contribution than being of service to the field.

Please review the attached scope of work. If you are interested, please complete the application (cover page and narrative) and submit it to Rob Shumer, IARSLCE Board Vice-Chair by April 7, 2008 at the address specified on the application. If you have questions, please contact Rob Shumer at [rshumer@umn.edu](mailto:rshumer@umn.edu). Thank you for your consideration.