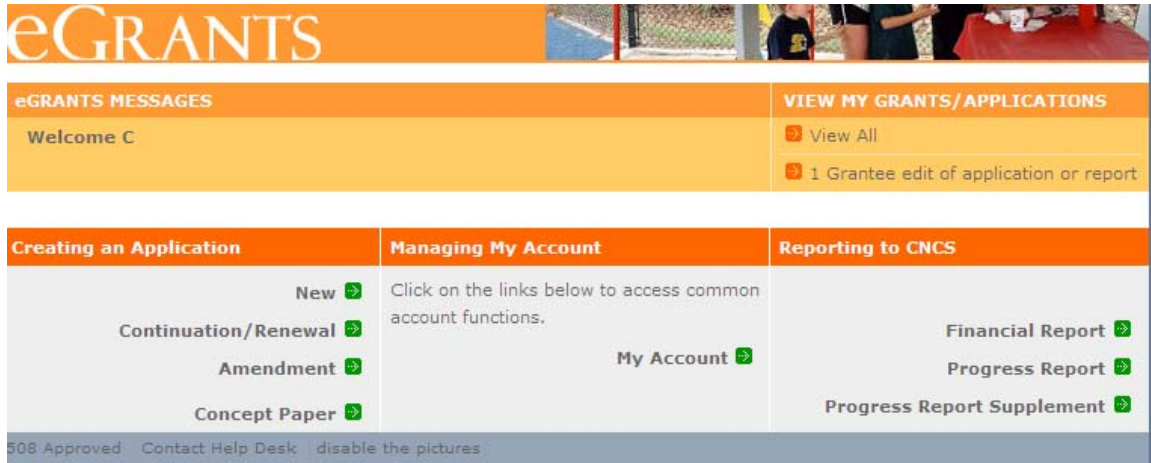
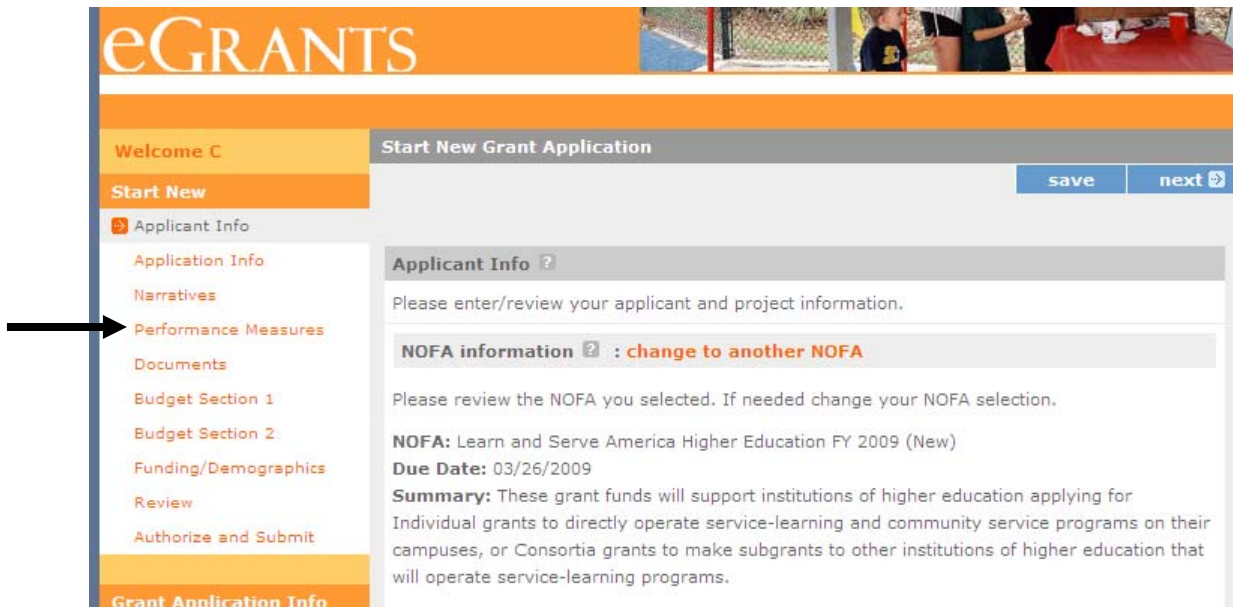


Learn and Serve America Performance Measure Guide

1) Log into eGrants and open your application. Remember, if you have already started and saved an application, you can find it under the View My Grants/Applications section of your Home page by clicking on “*Grantee Edit of Application or Report*” heading. Do not click New again.



2) Select the “Performance Measures” section from the Main Menu on the left side of the screen.



3) Click on “add a service category” to begin creating your measure. Once you do this, a drop-down box (shown below) will appear. Choose an issue area that seems appropriate (e.g. education). Once you have selected an issue area, a second drop-down box will appear with different service categories. Please select the service category that seems appropriate.

Learn and Serve America Performance Measure Guide

Welcome Sally

Start New Grant Application

Start New

- Applicant Info
- Application Info
- Narratives
- Performance Measures**
- Documents
- Budget Section 1
- Budget Section 2
- Funding/Demographics
- Review
- Authorize and Submit

Grant Application Info

Grant Application ID: 08LH092781

Services Categories and Performances Measures

In the following sections you will select service categories and then build your Performance measures. You should fully complete the Service Category section before entering your performance measures.

Service Categories : [add a service category](#) **Step 1**

In this section you will select service categories that describe your program activities. First select an Issue Area, and then choose one of the service categories on the pull-down menu. Use the "Add Service Category" link to select more than one.

Issue Area: Education **Step 2**

Service Category: Select a Service Category ... **Step 3**

4) Enter the requested information for at least one performance measure in each category (i.e. Participant Development, Needs and Service Activities, and Strengthening Communities).

1/12/2009, 2:29 PM, EST

home my account help logout

https://uategrants2.cns.gov/?app=06LH092782&seq=0&sid=c0a8021a30d5de57aade8e...

Corporation for NATIONAL & COMMUNITY SERVICE

eGRANTS

Start New Grant Application

Performance Measures

cancel save

Performance Measures

Performance Measure Category: ?

Please select the performance measure category.

Select a performance measure category ...

- Select a performance measure category ...
- Needs and Service Activities**
- Participant Development
- Strengthening Communities

cancel save

Select a performance measure category

The screenshot shows the 'eGRANTS' interface for starting a new grant application. The top navigation bar includes the 'Corporation for NATIONAL & COMMUNITY SERVICE' logo and the 'eGRANTS' title. Below this is a 'Start New Grant Application' button and a 'Performance Measures' section. The 'Performance Measures' section contains three main input areas: 1. 'Performance Measure Category' with a dropdown menu showing 'Needs and Service Activities'. 2. 'Needs Statement and 3 Year Action Plan' with three text boxes for describing the need, activities, and anticipated results. 3. 'Measure Results' with dropdowns for 'Population Measured' and 'Indicator', and a text box for 'If other, please describe'.

Helpful Hints:

Please align your performance measures with the narrative descriptions you provided, explaining how your program will develop participants through service, address your community’s needs through service activities, and strengthen your community. We **strongly** recommend that you use a logic model to develop your performance measures.

Learn and Serve America Performance Measure Guide

For more detailed information about logic models, see the W.K. Kellogg Foundation Logic Model Development Guide:

<http://www.wkkf.org/Pubs/Tools/Evaluation/Pub3669.pdf>.

In general, an output is a quantifiable result of the grant activities you are proposing to implement (i.e. number of students who participate, number of service-learning classes offered, number of community members trained, etc.). An intermediate outcome is measurable change that results from the outputs you report (i.e. number of service-learning students who report improvement on civic skills; % increase in the test scores of tutored children, etc.). If selected as a grantee, you will be asked to report on these numbers at the end of each year to demonstrate your progress. An end outcome is typically the hypothetical or aspirational result that will occur down the road as a result of your outputs and intermediary outcomes (i.e. service-learning students will sustain an increased level of civic participation throughout their lifetime). While eGrants will ask you for a target number and the instrument you will use to measure your end outcome, please note that Learn and Serve America does **not** expect you to be able to measure your end outcome.

Here are some examples from previous grantees:

Evaluations will use pre and post-test surveys that measure civic engagement

Participant Development:

- Output: Over three years, 1,500 high school students will take part in high-quality service-learning projects.
- Intermediate Outcome: 75% of service-learners will show an increase in civic engagement.
- End Outcome: Students will develop the habits of active, informed civic involvement.

Evaluations will use post-test surveys to measure community partners' satisfaction

Needs and Service Activities

- Output: X number of our service-learning projects will involve community education on watershed stewardship to address water quality challenges
- Intermediate Outcome: Community partners involved in X% of these public education projects will agree that students gave accurate and useful information to community members to help them better care for water resources.
- End Outcome: Water quality will improve as citizens become aware of the impact of their habits on watershed health.

Strengthening Communities

- Output: Each subgrantee will collaborate with at least three community partners.
- Intermediate Outcome: 80% of partners will agree that collaborating with a subgrantee through service-learning has helped them carry out their mission.
- End Outcome: Schools and partners will develop mutually beneficial long term relationships.