

TITLE: Service Learning Coordinator

QUALIFICATIONS: 1. Bachelor's Degree preferred
2. Knowledge of community

REPORTS TO: Director of Curriculum, Assessment and Instruction

SUPERVISES: N/A

JOB GOAL: To develop and oversee service-learning opportunities in all K-12 schools

PERFORMANCE RESPONSIBILITIES:

1. Oversee the K-12 service-learning program
2. Oversee the collection of service-learning data
3. Oversee the provision of service learning professional development as appropriate
4. Chair meetings of the Service Learning Committee
5. Comply with all requirements of the KIDSCAN Grant as long as it remains in effect

TERMS OF EMPLOYMENT: 10-15 hours per week, school year only

EVALUATION: Performance of this job will be evaluated by the Director of Curriculum, Assessment and Instruction in accordance with provisions of the School Committee's policy on Evaluation of Professional Personnel.

Reviewed and agreed to by:

Date:

Approved: