

Universal Honors Experience Course  
**Student Leadership and Service:**  
**Focus on Urban Youth & Community Development**

*A Web Hybrid Course*

**Instructors**

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**Web Hybrid**

This course is delivered via Blackboard. If you have never used Blackboard at Cleveland State University before, you should go through the online student tutorials.

If you need help with Blackboard, contact the Information Services & Technology Call Center at (216) 687-5050. Please refer to page 7 of this syllabus for additional suggestions from the Center for E-Learning. All e-mail contact with professors **MUST** be completed through Blackboard mail. This ensures an official record of our interactions. ***Five in-classroom events are required, as well as the submission of other assignments using Blackboard.***

**Goal**

To expose students to basic conceptualizations of leadership and community service while focusing on a specific societal issue.

**Outcomes**

Students will be able to define and discuss their own conceptualization of leadership in relation to one or more theories of leadership. Students will be able to discuss the issues facing urban youth from theoretical and human(e) viewpoints. This experience will also complete requirements for CSU's Student Leadership Certification.

Students will...

1. assess their own leadership skill level utilizing the 67-competency Leadership Architect instrument and consequently create a personalized Leadership Development Plan.
2. attend basic leadership theory and values clarification workshops and create their own written values and theory statements.
3. attend the Leadership Forum on Diversity.
4. attend at least 2 other leadership workshops of their own choosing.
5. attend introductory seminars centering around urban youth and community issues.
6. work with the youth of the Detroit Shoreway community to create opportunities for meaningful community service.
7. co-teach a service-learning workshop series to youth in the Detroit Shoreway community
8. attend a post-service reflection/discussion and concluding seminar

### **Accommodations**

If you need course adaptations or accommodations because of a disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please let me know by making an appointment to discuss your needs within the first week of class. I want you to be successful in this course and will do what I can to accommodate your learning needs.

### **Text**

No text is required for this course. Readings will be distributed in class and/or posted on Blackboard.

### **Course Requirements**

#### Leadership Architect and Leadership Development Plan

Students must contact the Department of Student Leadership Programs to sign-up for a 1-hour Leadership Assessment. After taking the Leadership Assessment students must meet with a leadership advisor to complete a Leadership Development Plan. In order to receive full credit students must show receipt that the Assessment requirements have been fulfilled.

**\*Assessment to be completed by 9-28-07**

**\*Leadership development plan to be completed by 10-19-07**

#### Leadership Theory Statement

Personal Leadership Statement should be approximately 1 page in length, typed, and double-spaced. Statements should be succinct while clearly demonstrating the following: awareness and consideration of at least one major theoretical approach to leadership, connection with personal values, incorporation of personal best practices, clear and logical organization of thoughts, use of language free from bias (e.g. Sexism, Racism, Ageism, Heterosexism, etc.)

**\*Leadership theory statement due 9-29-07**

Values Statement

Personal Values Statements should be approximately 1 page in length, type double-spaced. Statements should succinct while clearly demonstrating the following: demonstration of understanding of context of values (intellectual and cultural), demonstration of critical thinking in regards to external values in relation to personal values. Paper must have organization of thoughts is clear and logical. You must use appropriate language, grammar, style and organization.

**\*Values statement due 10-19-07**

NOTE: Students who have already completed Leadership Certification will be allowed to substitute selected Advanced Certification workshops for certain sessions during the first three Saturdays. Substitutions of assignments may also be permissible. A conference with the instructor will be required at the beginning of the semester for any students who would like to participate in this experience who have already completed various aspects of Leadership or Advanced Certification.

Volunteer/Service Component

Students will teach a service-learning workshop series (approximately 5 workshops) to the youth of the Detroit Shoreway community. Students will then use the workshops as tools to work with small groups of youth to develop and implement their own service project based upon a community identified need. Service projects will be implemented in conjunction with National Make a Difference Day, October 27, 2007. CSU students will need to participate a minimum of 10 hours with the project (i.e. 10/27 all day and at least one of the other Saturday afternoons). Specific distribution of duties to be decided in class 9/8/07. More information on Make a Difference Day can be found at <http://www.usaweekend.com/diffday/index.html>

<b>Date</b>	<b>Workshop Topic</b>
September 22	Community History and Asset Mapping
September 29	DSCDO ~ The Here and Now; Identifying Project(s)
October 6	Agents of Change: Identifying Community Partners; Project Development and Public Relations
October 13	Planting the seed: Working in the Community; Volunteer Recruitment
October 20	Final Prep: Resource Management
October 27	Service Project implementation; Reflection

Service Reflection Paper

Personal Values Statements should be approximately 2 pages in length, type double-spaced. Paper will provide a brief summary of service completed with responses to questions provided. Paper must have organization of thoughts is clear and logical. You must use appropriate language, grammar, style and organization.

**\*Service Reflection Paper due 11-3-07**

## U-Pass

Please have your U-Pass by 9-22-07 as we will take RTA together to DSCDO as part of the course/project development process.

## Presentation

During the last class session, students will briefly present on their service experience. This will be an informal presentation (i.e. PowerPoint is not needed).

**\* In-class and out-of-class preparation during September/October**

**\* Presentation of service on 11-10-07**

## **Participation**

Since we meet only five times for three hours each (plus additional time for service and advanced certification), we need to maximize our time together. Your thoughtful participation is essential to the success of the class. The more energy you put into reading, writing, thinking, and discussing, the more you will learn from the class and one another.

To receive full participation credit, you must do all of the following:

- Be attentive during class sessions.
- Contribute regularly during every class session. Contributions should demonstrate comprehension of the readings and enhance the class discussion, i.e. contributions should not simply reiterate points that have already been made
- Participate actively in small group or other in-class activities and taking your assigned role seriously.
- Participate actively in the service component (minimum of 10 hours)

Note: If you must miss a class, please give notice in advance by calling the Center for Leadership & Service at (216) 687-2048 or sending an email to p.putman@csuohio.edu. Additional assignments can be arranged to compensate for lost participation points.

## **Attendance**

Since there are only five workshops scheduled during the semester, attendance is expected at 100% of the class sessions. Any absence except in the most extenuating of circumstances (i.e., a car accident on the way to school) must be cleared with the instructor before the absence. Failure to attend a single session without prior discussion will result in an immediate conference. Students with two unexcused absences will fail the course.

## **Grading**

		<u>Grades Assigned</u>
Attendance and Participation	25%	
Complete Leadership Architect Assessment and Leadership Development Plan	10%	100-95 A 94-90 A-
Values Statement	10%	89-85 B+
Leadership Theory Statement	10%	84-80 B
Service and DSCDO project	20%	79-75 B-
Service Reflection Paper	20%	74-70 C+

Service Presentation  
Total

5%  
100%

69-65 C  
64-60 C-  
59-55 D  
54-0 F

\*Late assignments will not earn full credit. For each day past an assignment deadline, your grade will drop by 10%.

## Schedule

Date		Topic		Assignments Due
September 8; 9am-noon	9am-10am	Course Overview		
	10am-11am	Introduction to Leadership Theory (The Leadership Challenge)	Advanced Student Leader discussion/planning	
	11am-noon	Introduction to Community Service (vs. Volunteering)		
September 15; 9am-4pm		Advanced Student Leader Orientation/Workshop I		
September 22; 9am-noon		<ul style="list-style-type: none"> <li>• Values Clarification</li> <li>• Working with Urban Youth/LEAD model</li> <li>• Project development &amp; Communication</li> <li>• RTA to DSCDO</li> </ul>		<input type="checkbox"/> Leadership Assessment <input type="checkbox"/> Leadership Theory Reflection Paper
		<ul style="list-style-type: none"> <li>• Noon-5pm DSCDO</li> </ul>		
September 29		<ul style="list-style-type: none"> <li>• Leadership Forum on Diversity (until 12:30pm)</li> </ul>	<ul style="list-style-type: none"> <li>• Advanced Leadership Workshops (until 11am(?))</li> </ul>	
		<ul style="list-style-type: none"> <li>• Noon-5pm DSCDO</li> </ul>		
October 6		<ul style="list-style-type: none"> <li>• Noon-5pm DSCDO</li> </ul>		
October 13		<ul style="list-style-type: none"> <li>• Levels of System</li> <li>• Project development &amp; communication</li> </ul>		<input type="checkbox"/> Leadership Development Plan <input type="checkbox"/> Values Reflection Paper
		<ul style="list-style-type: none"> <li>• Noon-5pm DSCDO</li> </ul>		
October 20		<ul style="list-style-type: none"> <li>• Noon-5pm DSCDO</li> </ul>		
October 27		<i>National Make a Difference Day – Project Implementation</i>		
November 10		<ul style="list-style-type: none"> <li>• Project/presentation</li> <li>• Reflection on Service Experience</li> <li>• Wrap-up</li> </ul>		<input type="checkbox"/> Service completed <input type="checkbox"/> Presentation <input type="checkbox"/> Service Reflection Paper

*\*\*Syllabus, including assignments, is subject to change at discretion of instructor.*

## **Partial Bibliography**

Astin, A. & Astin, H., (1996). A social change model of leadership development (Guidebook III). Los Angeles: University of California, Higher Education Research Institute Service

Ender, S.C, & Newton, F.B. (2000). Students helping students. San Francisco: Jossey-Bass Publishers.

Komives, S.R., Lucas, N., and McMahon T.R., (1998). Exploring leadership: For college students who want to make a difference. San Francisco : Jossey-Bass Publishers.

Kouzes & Posner (1995). The leadership challenge.

Shipler, D. (2004) The working poor: Invisible in America.

## Center for eLearning Getting Help for eLearning - Students

### Student Help

1. Students who need technical assistance should first consult the Ask eLearning knowledge base at: <http://askelearning.csuohio.edu>. Students can search the knowledge base for relevant articles and submit general technical support questions.

Questions submitted to the [Ask eLearning knowledgebase](#) are answered daily during normal business hours. Students can generally expect a response in less than one business day.

Questions can be submitted 24 hours a day for response during the next business day.

2. For more urgent or specific problems, students who need technical support can contact the Call Center via phone (216-687-5050), the web (<https://fseml1b.csuohio.edu/WebProbl.nsf>), or email ([call.center@csuohio.edu](mailto:call.center@csuohio.edu)). For email submissions, please provide your CSU ID number for the fastest response.

The Call Center will either resolve the problem or submit a help ticket to the Center for eLearning. eLearning students should receive a response to help tickets either next business day for items submitted after 3 pm or the same business day for items submitted before 3 pm.

Call Center hours vary during the academic year. Consult the [Call Center web site](#) for specific hours of operation.

3. Students can also access Blackboard Tutorials and other help documents. Consult the [Ask eLearning knowledgebase](#) or look for links on the blackboard login page.

4. The Center for eLearning is not equipped to handle student technical support calls. For Technical support, phone the Call Center at 216-687-5050. However, for general information or questions about elearning, students may contact the Center for eLearning office via phone at 216-687-3960 Monday-Friday from 8 AM until 5 PM or via email at: [elearning@csuohio.edu](mailto:elearning@csuohio.edu).